

**LAKEPOINTE TOWNHOMES HOMEOWNERS ASSOCIATION
2017 POOL PASS REGISTRATION PROCEDURES**

The pool pass season for Lakepointe residents is right around the corner. The Pool Committee has worked diligently in preparing the *Pool Rules* as well as formulating the **new pool pass registration procedures**. **Please do not discard or destroy your pool passes that are issued as they may be reused for the following years.** There will be a \$15.00 per pass fee for lost passes. Damaged passes are replaced at no charge, but the damaged card must be returned to GH Community Management for the replacement pass to be issued and the waiver of the replacement charge.

Attached are the Lakepointe *Pool Rules* and a pool pass registration form. The registration form, which will be processed by Gates Hudson Community Mgmt **only**, must be filled out clearly and completely. Illegible or incomplete forms will be returned to you, which may delay the issuance of your pool passes or validation stickers. Please familiarize yourself with the *Pool Rules*.

Each household member over the age of twelve years who wishes to use the pool must have a valid pool pass. Please complete the attached form as in years past and your new passes will be mailed to you. Only residents in good standing (no outstanding assessments or violations) will be issued pool passes.

Please register by mailing your completed and signed registration form no later than
Monday May 8, 2017 to :

Gates Hudson Community Mgmt, LLC
Attn: Lakepointe HOA Pool Application
3020 Hamaker Court, Suite 300
Fairfax, VA 22031

Or via email to ehaley@ghacm.com subject: Lakepointe HOA pool application no later than
Monday, May 8, 2017.

Delivery of 2017 passes are not guaranteed for Memorial Day opening if application is received after Monday, May 8th. Pool passes are issued only if the Lakepointe Townhomes Homeowners Association assessment dues for this address are paid in full!

Applications and pool rules are mailed to the lot owners only! It is the individual owner's responsibility to forward the information to their tenants. All tenant applications must have a complete copy of the lease attached or they will not be processed.

****IF YOU DO NOT RECEIVE YOUR POOL PASSES WITHIN 2
WEEKS OF SUBMITTING THE REGISTRATION FORM, PLEASE
CONTACT GHCM AT 703-752-8300
OR EMAIL ehaley@ghacm.com**

Lakepointe Townhomes Homeowners Association 2017 Pool Registration

Owners Name(s): _____

Unit Address: _____ Phone Number: _____

Emergency Name & Phone Number:

First and Last Name of Every Immediate Member of the Household requesting a pass (residing in Lakepointe) requesting a pool pass: ***(Please Print Clearly)***

Name	Date of Birth
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Pool passes are issued **only** if the Lakepointe Townhomes Homeowners Association assessment dues for this address are paid in full. A pass **MUST** be presented to the pool gate attendant for admittance to the pool. No one residing outside the Lakepointe community is entitled to a pool pass. *Each home is automatically issued 2 guest passes.*

Please do not discard or destroy your pool passes. There will be a \$15.00 per pass charge (checks or money orders only – payable to Lakepointe Townhomes HOA) for replacement passes lost during the pool season. Damaged passes are replaced at no charge, but the damaged card must be returned to Gates Hudson Community Mgmt for the replacement pass to be issued and the waiver of the replacement charge.

I have received, read and understand (and explained to any minor children of the household) the above conditions. I have received, read and understand (and explained to any minor children of the household) the Lakepointe Pool Rules and Regulations. I understand that my pool privileges may be rescinded if any of the individuals listed above do not reside in Lakepointe.

Date Homeowner's or Renter's Signature (Circle one)



